**Doctoral Internships / Faculty Assignments**

**(Rev: June 2013)**

**Internship Design**

The ESE Department requires doctoral students to participate in a 2-semester college teaching internship (apprenticeship). During the first internship, the doctoral student works under an ESE faculty mentor to help plan the class, provide guest lectures, create graded assignments, and evaluate student work. All activities are supervised by the faculty mentor. During the second internship, the doctoral student is assigned primary responsibility for the course, and the faculty mentor serves in a secondary role as a supervising co-instructor. Doctoral students are not paid for either internship experience; they register for EEX 7945 Internship each semester, and their teaching activities serve as the requirements for this Internship. The faculty mentor serves as the instructor of EEX 7945.

**Internship #1**

**Faculty**

* The faculty member is listed as course instructor on schedule
* The faculty member is assigned 25% for that course
* The faculty member also is assigned 5-10% to deliver and supervise EEX 7945

**Student**

* Serves in enhanced TA role
* Do not submit Student to credentialing Wizard
* Do not assign student as co-instructor on schedule
* Must register for EEX 7945
* No SPOT evaluation for Student

**Internship #2**

**Faculty**

* The faculty member is listed as co-course instructor on schedule
* The faculty member is assigned 5-10% for that course
* The faculty member also is assigned 5-10% for EEX 7945
* No SPOT evaluation for Faculty

**Student**

* Serves as co-instructor and is primary instructor
* Submit Student to credentialing Wizard in advance
* Student may only intern in an undergraduate class
* Student must register for EEX 7945
* Provide SPOT evaluation for Student